

ECONOMIC AND COMMUNITY DEVELOPMENT

BUDGET UNIT: ECONOMIC PROMOTION (AAA ECD)

I. GENERAL PROGRAM STATEMENT

The Department of Economic and Community Development administers an economic promotion program, which includes distribution of Transient Occupancy Tax funds for marketing and promotional activities within the county, administers the Agua Mansa Enterprise Zone, manages sponsorships of regional economic councils and helps support the Quad State Joint Powers Authority.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,662,168	926,263	930,119	780,751
Total Revenue	845,164	68,000	67,872	-
Local Cost	817,004	858,263	862,247	780,751
Budgeted Staffing		2.0		2.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services	FUNCTION: Public Assistance
DEPARTMENT: Economic and Community Development - Promotion	ACTIVITY: Other Assistance
FUND: General AAA ECD	

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
<u>Appropriation</u>					
Salaries and Benefits	151,275	153,272	166,588	(1,235)	165,353
Services and Supplies	845,632	640,691	589,553	(67,112)	522,441
Transfers	132,251	132,300	92,610	347	92,957
Total Exp Authority	1,129,158	926,263	848,751	(68,000)	780,751
Reimbursements	(199,039)	-	-	-	-
Total Appropriation	930,119	926,263	848,751	(68,000)	780,751
<u>Revenue</u>					
State, Fed or Gov't Aid	67,872	68,000	68,000	(68,000)	-
Total Revenue	67,872	68,000	68,000	(68,000)	-
Local Cost	862,247	858,263	780,751	-	780,751
Budgeted Staffing		2.0	2.0		2.0

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Total Changes Included in Board Approved Base Budget		
Salaries and Benefits	4,425	MOU.
	8,679	Retirement.
	212	Risk Management Worker's Comp.
	<u>13,316</u>	
Services and Supplies	(22)	Risk Management Liabilities.
	(2,241)	Reduction in CEDS part of approved 30% Cost Reduction Plan.
	(14,500)	Reduction in special departmental expense, part of 30% Cost Reduction Plan.
	(44)	Incremental Change in EHAP.
	<u>(34,331)</u>	4% Spend Down Plan.
	<u>(51,138)</u>	
Transfers	<u>(39,690)</u>	Reduction in ED/PSG Admin. Cost, part of 30% Cost Reduction Plan.
Total Appropriation Change	(77,512)	
Total Revenue Change	-	
Total Local Cost Change	(77,512)	
Total 2002-03 Appropriation	926,263	
Total 2002-03 Revenue	68,000	
Total 2002-03 Local Cost	858,263	
Total Base Budget Appropriation	848,751	
Total Base Budget Revenue	68,000	
Total Base Budget Local Cost	780,751	

Board Approved Changes to Base Budget		
Salaries & Benefits	<u>(1,235)</u>	Decrease due to employee opting out of health benefits.
Services and Supplies	(27,312)	Decrease in Travel and Mileage due to loss of revenue.
	(5,100)	Reduction in special departmental expense due to loss of revenue.
	(16,600)	Reduction in communication charges due to loss of revenue.
	(17,753)	Reduction of other miscellaneous supplies due to loss of revenue.
	<u>(347)</u>	GASB 34 Accounting Change (EHAP).
	<u>(67,112)</u>	
Transfers	<u>347</u>	GASB 34 Accounting Change (EHAP).
Total Appropriation	<u>(68,000)</u>	
Revenue	<u>(68,000)</u>	Not receiving state grant in 2003-04.
Total Revenue	<u>(68,000)</u>	
Local Cost	<u>-</u>	